
STERILE PROCESSING EDUCATOR

JOB SUMMARY

Educator will be Responsible for:

- The SPD Educator develops, plans, implements and evaluates educational programs to meet the needs of the Sterile Processing Department and to aide in the professional development of staff.
- The SPD Educator maintains open and active communication with the medical staff, patient care staff, and interdepartmental staff.
- The SPD Educator ensures the competency of all SPD staff and maintains departmental education records in compliance with regulatory guidelines.
- The SPD Educator oversees quality and infection control initiatives for SPD.
- The SPD Educator provides a comprehensive and technical orientation, education, and training program for the sterile processing staff.
- The Educator performs quarterly audits of employee records.

KNOWLEDGE, SKILLS, & ABILITIES:

- Must have a good working knowledge of Instruments, the operation/ workings of the OR and be able to readily understand their issues and requests. Be able to speak the language of the OR.
 - Excellent written and verbal communication skills.
 - Strong computer skills required including a working knowledge of MS Word and MS Excel. Experience with an instrument tracking system preferred
 - Self-starter, ability to work independently when required. Ability to set priorities, be flexible, multi-task and meet deadlines.
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- Detailed oriented, excellent organizational and documentation skills.
 - Good interpersonal and telephone skills.
 - Ability to communicate effectively in both oral and written forms.
 - Capable of communicating and coordinating with multiple departments.
 - A team player.

WORKING CONDITIONS:

- Normal work conditions will vary and will include exposure to office, sterile processing department, and operating room environments.
- May come into contact with blood and body fluids.
- Must be willing and able to wear and use personal protective equipment (PPE) appropriate to the work environment.
- PPE may include gloves, liquid proof gowns, and face protection.
- This list is not all inclusive.
- Requires vaccinations in accordance with hospital guidelines.
- Requirements will vary by client location.

EDUCATION/ REQUIRED:

- Associate Degree required
- Three (3) years of progressively responsible and directly related work experience; preferably in Sterile Processing or Operating Room

LICENSE/CERTIFICATIONS/SPECIAL REQUIREMENTS: REQUIRED

- Certification as a surgical technologist or sterile processing technician.
 - Accredited certification program such as the CBSPD sterilization certification or CRCST (Certified Registered Central Service Technician) or Certification for IAHCMM CHL (Certification in Healthcare Leadership)
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